



Community Services, Inc.

A Community Action Agency

MEETING NOTICE

COMMUNITY SERVICES, INC. (CSI) BOARD OF DIRECTORS

Administrative Offices – (Doris Anderson Executive Board Room)

Address: 302 Hospital Drive, Corsicana, TX 75110 – Phone: (903) 872-2401

Tuesday, April 21, 2026

6:00 P.M.

Mission Statement: Community Services, Inc. provides comprehensive support services that empower individuals, families, and communities to achieve economic stability and long-term self-sufficiency through mutual collaborations with community partners.

- ✓ All attendees must sign attendance records at the entrance.
- ✓ Board members who are unable to attend the meeting are encouraged to contact the Board Vice-Chair, Interim Executive Director, or designee as soon as feasible.
- ✓ Board members must submit mileage stipend reports to ensure timely reimbursement – please ensure all calculations are correct and sign your report.

Board Representation

<i>Pam Corder</i>	<i>President</i>	<i>Public Representative – Kaufman County</i>
<i>Vacant</i>		<i>Representative – Kaufman County</i>
<i>Terisa Zuniga</i>	<i>Secretary</i>	<i>Private/Civic Representative - Navarro County</i>
<i>Ronny Snow</i>	<i>Treasurer</i>	<i>Private/Civic Representative – Henderson County</i>
<i>Hortensia Morales</i>	<i>Member</i>	<i>Client Representative – Navarro County</i>
<i>Sandra Jackie Gonzalez</i>	<i>Member</i>	<i>Client Representative – Ellis County</i>
<i>Vacant</i>		<i>Private Representative –County</i>
<i>Vacant</i>		<i>Client Representative – Henderson County</i>
<i>Vacant</i>		<i>Public Representative – Navarro County</i>

2026-038
 FILED FOR RECORD
 AT *2:43* O'CLOCK *PM*

APR 16 2026

SHERRY DOWD, County Clerk
 NAVARRO COUNTY, TEXAS
[Signature] DEPUTY



Community Services, Inc.

A Community Action Agency

Agenda

1. Call to order, establish a quorum, and recite the Mission Statement in unison.
2. ***Accept/Approve (Minutes) – CSI Board of Directors Meeting held on March 24, 2026.**
3. Introductions – Document Absent Member(s) (Excused and Unexcused)
4. Community Input – (Limit: 3 minutes) – **Note: Comments are allowed for items on the current agenda.**
5. Vendor/Funder Updates: TBD
6. ***Accept/Approve agenda as submitted.**
7. Audit Update
8. ***Seating – LaQuintta Denish Simon, MPA, Private/Civic Representative, Kaufman County, City of Terrell Neighborhood Services Director – 1002 Shackelford Lane, Forney, Texas 75126 Contact Information – Work – 972-551-6600 ext. 3560 Direct 972-571-8662 – Email: lsimon@terrelltx.gov.**
9. *** Approve adding Matthew Taylor, CSI Accountant, to all five Community National Bank & Trust Accounts.**

Staff Reports (Programmatic/Fiscal Reports Distributed On-site) – Agency Highlights

- ✓ Audit/Finance Committee – Lori Clemons and Matthew Taylor – Financial Reports

10. ***Accept/Approve – the Audit/Finance Committee Recommendation to accept financials as submitted. (Financials – March) – Ronny Snow - Treasurer, LaQuintta Denish Simon – Committee Member, & Terisa Zuniga – Committee Member.**

CSBG activities – Kandi Session-Walker

- Program Specific Updates
 - ❖ CSBG Contract, Budget, CAP Strategies/Implementation Activities
 - ❖ CSI- Targets/Outcomes & Services/Outputs
 - ❖ ROMA Cycle & ROMA Next Generation – Implementation Activities Update
 - ❖ Organizational Standards – due September 30th
 - ❖ Strategic Planning – **Committee Members**
 - ❖ Needs Assessment/CAP – CAP due September 1st.

302 Hospital Drive, Corsicana, Texas 75110

(800) 831-9929

www.csicorsicana.org



Community Services, Inc.

A Community Action Agency

✓ Community Transit Service – Katie Ragan/Kimberly Vaughan

Month-Year	Unlinked Passenger Trips (UPT)	Vehicle Revenue Miles (VRM)	Vehicle Revenue Hours (VRH)	Vehicles Operated to Maximum Service (VOMS)	Safety and Security Incidents	Days of Service
March	4,329	21,642	1,225	10	0	26

Total Transit Revenue for the month of March 2026 \$5,497.00 based on fares collected.

✓ MAGNET Home Delivered Meals – Katie Ragan

Monthly Report - MAGNET Program				
March 2026				
	Title XX	Superior	Molina	Total
Number of Meals	1,693	-	26	1,719
Per Meal Rate	6.46	6.12	6.12	
Billed	<u>\$ 10,936.78</u>	<u>\$ -</u>	<u>\$ 159.12</u>	<u>\$ 11,095.90</u>
Total Billed for Reporting Period				<u>\$ 11,095.90</u>

✓ Interim Executive Director's Update – Audit/Monitoring Compliance, Activities/Analysis (Service Delivery) & Funder Relations/Real Estate Expansion – Executive Session if required –

11. Sharing Agency Updates, Best Practices, etc. – CSI-assisted (6) clients and (6) households identified as Board, employee, or relative of either Board or CSI employee for the reporting period.

12. Other Business/Announcements.

✓ Key Board Responsibilities – Handout for review

✓ Next Board Meeting, May 19, 2026 – same time & location unless agency business dictates otherwise.

13. Review and Discuss American Express Credit Card Charges - Update.



Community Services, Inc.

A Community Action Agency

Executive Session¹

14. *The Board may go into Executive Session Pursuant to Tex. Gov't Codes §551.071, §551.072, §551.073, §551.074, and §551.076, as cited and footnoted below:

Open Session

15. *If there is an Executive Session, the Board will reconvene in an Open Session and may act on any item taken up in the Executive Session. Except as specifically authorized by applicable law, The Board may not take any action in Executive Session.

16. *Adjourn.

At any time during the meeting of The Board of Directors of Community Services, Inc., The Board of Directors may meet in Executive Session (closed meeting) for one or more agenda items for any of the reasons listed as set out in the following sections of the Texas Government Code: Section 551.071 Consultations with an attorney to seek advice about pending or contemplated litigation, or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act; Section 551.072. Deliberations about purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of Community Services, Inc. in negotiations with a third person; Section 551.073. Deliberations of a negotiated contract for a prospective gift or donation to Community Services, Inc., if deliberations in an open meeting would have a detrimental effect on the position of Community Services, Inc. in negotiations with a third person. Section 551.074 Deliberations about the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee; Section 551.076. Deliberations regarding the deployment, or specific occasions for implementation, of security personnel or devices or a security audit.

** Indicates motion required to enter Executive Session and denotes Action Items.*